

WEST DEAN PARISH COUNCIL

HL O'Callaghan, Clerk to the Council
C/o Wykikamookow, School Lane, Fittleworth,
West Sussex, RH20 1JB

Tel: 07584 269606 e-mail: westdeanpc@yahoo.com

Members of West Dean Parish Council are hereby summoned to the Full Council Meeting of West Dean Parish Council at 7.30pm on Wednesday 9th January 2019 in the Music Room at West Dean College.

The order of business to be transacted is:

1. Apologies for Absence

2. Code of Conduct

- (i) Declarations of Interests on items included on the agenda.
- (ii) Dispensations - to consider any requests for Dispensations.

3. Minutes – to agree and sign the minutes of the meeting held on 7th November 2018

4. Update on matters carried forward from previous meeting:

- a) James Family burial plot
- b) Operation Watershed Active Communities Fund
- c) Risk Assessment update and suggestions
- d) Casual Vacancy

5. Brief Report from County Councillor on matters affecting this Parish

6. Brief Report from District Councillor on matters affecting this Parish

7. Traffic Action Committee, including Community Speedwatch and SID

Update on progress of SID and meeting with Peter Gillespie

8. Highways and Flooding

Replacement of road signs – Update on progress from Cllr Graham

9. Winter Management

10. Planning Committee - to receive a verbal report from the Chairman, including consideration of any applications received since the last meeting

11. Finance

- a) Review of budget 2018-19
- b) Approval of 2019-20 budget
- c) To resolve the Precept 2019-20
- d) To note receipts and approve payments – **attached**
- e) To approve the regular Bank Reconciliation – **attached**

12. Correspondence – to note any items of interest

- a) Consultation: Adult Services and Strategy (email sent 19/11/18)
- b) Consultation: District Council improving Communication (email sent 26/11/18)
- c) Valley Diary (email sent 26/11/18)
- d) Public rights of way and inspection schedule (email sent 18/12/18)
- e) West Sussex Budget Challenge (email sent 19/12/18)

f) Media Release: Rejection of A27 plans (email sent 20/12/18)

13. Any other matters not on agenda

14. Any other business for information only

15. Date of Next Meeting – 13th March 2019

16. Exclusion of Press and Public

17. Clerk Salary Review

Signed:

A handwritten signature in black ink, appearing to read "David L. ...", is written over a light blue horizontal line.

Clerk to the Council

9th January 2019

WEST DEAN PARISH COUNCIL				
FINANCIAL REPORT 9 JANUARU 2019				
RECEIPTS: 8 November 2018 - 8 January 2019				
DATE	REF	PAYER	DESCRIPTION	AMOUNT
				0
PAYMENTS: - 8 November 2018 - 9 January 2019				
DATE	CHEQUE	PAYEE	DESCRIPTION	AMOUNT
09/01/2019	101427	HL O'Callaghan	Clerks Salary - November	364.3
09/01/2019	101428	Chi Payroll	Payroll - November	10
09/01/2019	101429	Jeff Martin	Website updates	40
09/01/2019	101427	HL O'Callaghan	Clerks Salary - December	364.3
09/01/2019	101428	Chi Payroll	Payroll - December	10
09/01/2019	101430	HL O'Callaghan	Transparency Compliance	47.08
09/01/2019	101430	HL O'Callaghan	Clerk working from home	36
09/01/2019	101430	HL O'Callaghan	Mileage	17.1
				888.78

WEST DEAN PARISH COUNCIL		
BANK RECONCILIATION		
AS AT 2 JANUARY 2019		
RECEIPTS & PAYMENTS		
Balance brought forward as at 31/03/2018		£25,803.55
Add Total Receipts		12,967.53
Less Total Payments		(7,083.29)
TOTAL		£31,687.79
BANK		
Barclays as @ 2/1/19		25,686.90
Santander		6,000.89
Less unpresented cheques		
		0.00
Plus Uncleared Deposits		0
TOTAL		£31,687.79