

WEST DEAN PARISH COUNCIL

HL O'Callaghan, Clerk to the Council
C/o Wykikamookow, School Lane, Fittleworth,
West Sussex, RH20 1JB

Tel: 07584 269606 e-mail: westdeanpc@yahoo.com

Members of West Dean Parish Council are hereby summoned to the Full Council Meeting of West Dean Parish Council at 7.30pm on Wednesday 11th July 2018 in the Music Room at West Dean College.

The order of business to be transacted is:

1. Apologies for Absence

2. Code of Conduct

- (i) Declarations of Interests on items included on the agenda.
- (ii) Dispensations - to consider any requests for Dispensations.

3. Minutes – to agree and sign the minutes of the meeting held on 9th May 2018

4. Update on matters carried forward from previous meeting:

- a) James Family burial plot
- b) Communities Facilities Audit
- c) Operation Watershed Active Communities Fund

5. Brief Report from County Councillor on matters affecting this Parish

6. Brief Report from District Councillor on matters affecting this Parish

7. Traffic Action Committee, including Community Speedwatch and SID

Update on progress

8. Highways and Flooding

Update on reported areas of concern highlighted at the last meeting:

- a) Condition of parish roads including Hylters Lane to Chilgrove Park Road
- b) Lack of road marking at Stapleash crossroads
- c) Broken mirror on access to the Church
- d) Dangerous tree on the trundle

9. Winter Management

10. GDPR Update

11. Planning Committee - to receive a verbal report from the Chairman, including consideration of any applications received since the last meeting:

a) New Application: SDNP/18/02615/HOUS & SDNP/18/02616/LIS (25/05/18)

Location: Preston Farm A286 Binderton Lane to Church Lane Binderton West Dean Chichester West Sussex

Proposal: Replace a ground floor window on the north elevation with a door.

PC comments – no objection (20/6/18)

b) New Application: SDNP/18/03013/TCA (15/06/18)

Location: 168 West Dean Chichester West Sussex PO18 0RX

Proposal: Notification of intention to fell 1 no. Spruce tree (T1).

c) New Application: SDNP/18/03014/TCA (5/6/18)

Location: 97 Church Lane West Dean Chichester West Sussex PO18 0QY

Proposal: Notification of intention to fell 1 no. twin stem Leyland Cypress tree (T1) and 1 no. Apple tree (T2).

d) New Application: SDNP/18/03015/TCA (5/6/18)

Location: 164 West Dean Chichester West Sussex PO18 0RX

Proposal: Notification of intention to fell 1 no. Spruce tree (T1) and 1 no. Scots Pine tree (T2). Fell 1 no. Beech tree, 2 no. Ash trees and 1 no. multi stem Elder tree (trees in area G1 shown on map).

e) SDNP/18/01845/FUL: Approved 20/6/18

Location: West Dean C Of E Primary School , Motor Road, West Dean, PO18 0RJ

Proposal: Replacement of external doors and windows.

f) SDNP/18/02790/TCA: Approved 20/6/18

Location: Manor Farm, Church Lane, West Dean, Chichester, West Sussex, PO18 0QY

Proposal: Notification of intention to fell 1 no. Yew tree (T1).

12. Finance

- a) To note receipts and approve payments – **Appendix 1**
- b) To approve the regular Bank Reconciliation – **Appendix 2**

13. Correspondence – to note any items of interest

- a) Consultation: Schools Effectiveness Consultation (email sent 29/5/18)
- b) Consultation: Local Transport Plan (email sent 20/06/18)
- c) Consultation: Local Heritage List (email sent 15/6/18)
- d) Velo South event update (email sent 29/6/18)
- e) Minutes of Boxgrove PC Meeting (6/6/18)
- f) Break In at Singleton Café Tea Shop (email received from Ian Graham 12/6/18)
- g) War Grave request for maintenance of grave (email sent 29/6/18)
- h) Request from Arun Prevention Team to attend a meeting (email sent 26/6/18)

14. Any other matters not on agenda

15. Any other business for information only

16. Date of Next Meeting – 12th September 2018

Signed:



Clerk to the Council

4th July 2018

WEST DEAN PARISH COUNCIL				
FINANCIAL REPORT 11 JULY 2018				
RECEIPTS: 1 May - 30 June 2018				
DATE	REF	PAYER	DESCRIPTION	AMOUNT
	-			
PAYMENTS: - 1 May - 11 July 2018				
DATE	CHEQUE	PAYEE	DESCRIPTION	AMOUNT
11/07/2018		HL O'Callaghan	Mileage	17.1
11/07/2018		HL O'Callaghan	Clerk Salary - May	364.3
11/07/2018		HL O'Callaghan	Clerk Working from home	36
11/07/2018		HL O'Callaghan	Transparency Compliance	47.08
11/07/2018		Chi Payroll	Payroll - May	10
11/07/2018		Chi Payroll	Payroll - June	10
11/07/2018		Wendy Goacher	Grass Cutting St Andrews	215
11/07/2018		Keith Goacher	Grass Cutting and Upkeep	672
11/07/2018		HL O'Callaghan	Clerk Salary - June	364.3
				1735.78

WEST DEAN PARISH COUNCIL

BANK RECONCILIATION

AS AT 8 JULY 2018

RECEIPTS & PAYMENTS

Balance brought forward as at 31/03/2018		£25,803.55
Add Total Receipts		6,000.00
Less Total Payments	(1,490.25)	
TOTAL		£30,313.30

BANK		
Barclays as @ 8/7/18		24,312.41
Santander		6,000.89
Less unpresented cheques		
		0.00
Plus Uncleared Deposits		0
TOTAL		£30,313.30