

WEST DEAN PARISH COUNCIL
HL O'Callaghan, Clerk to the Council
C/o Wykikamookow, School Lane, Fittleworth,
West Sussex, RH20 1JB
Tel: 07584 269606 e-mail: westdeanpc@yahoo.com

Members of West Dean Parish Council are hereby summoned to the Full Council Meeting of West Dean Parish Council at 7.30pm on Wednesday 12th September 2018 in the Music Room at West Dean College.

The order of business to be transacted is:

1. Apologies for Absence

Apologies received in advance from Cllrs Cochrane and Graham

2. Code of Conduct

- (i) Declarations of Interests on items included on the agenda.
- (ii) Dispensations - to consider any requests for Dispensations.

3. Minutes – to agree and sign the minutes of the meeting held on 11th July 2018

4. Update on matters carried forward from previous meeting:

- a) James Family burial plot
- b) Operation Watershed Active Communities Fund

5. Brief Report from County Councillor on matters affecting this Parish

6. Brief Report from District Councillor on matters affecting this Parish

7. Traffic Action Committee, including Community Speedwatch and SID

Update on progress

8. Highways and Flooding

Update on ongoing maintenance – no fault found on drainage grips on Chilgrove Road

9. Winter Management

10. GDPR Update

11. Planning Committee - to receive a verbal report from the Chairman, including consideration of any applications received since the last meeting:

New Application: SDNP/18/04191/LDE (6/8/18)

Location: Hylters Barn Hylters Lane Chilgrove PO18 9HT

Proposal: Proposed lawful development certificate for the insertion of two additional windows

New Application: SDNP/18/03977/HOUS (16/8/18) SDNP/18/03978/LIS

Location: 127 A286 Vicarage Lane To The Grinch West Dean PO18 0RX

Proposal: Construction of garden gazebo

New Application: SDNP/18/03464/FUL (13/7/18)

Location: The Dower House West Dean College Church Lane West Dean Chichester West Sussex

Proposal: Siting of 5 single storey temporary bedroom accommodation units for a period of 2 years

PC comments: no objection (8/8/18)

12. Finance

- a) Adoption of previously circulated Risk Assessment 2018/19
- b) Insurance renewal quotation for discussion
- c) To note receipts and approve payments – **attached**
- d) To approve the regular Bank Reconciliation – **attached**

13. Correspondence – to note any items of interest

- a) Email: Outstanding fee for recreational ground 2016
- b) Consultation: Local Minerals Policy Adoption Update (email sent 30/07/18)
- c) Email: Community Initiative Funding Process (email sent 6/8/18)
- d) Email: Low Flying Aircraft Goodwood Revival 6-9th September
- e) Velo South event road closures update (email sent 17/8/18)
- f) Email: Scam Presentation (28/8/18)
- g) Email: John Pitts. Traveller problem (email sent 28/8/18)
- h) Southern Water Annual Report and Survey (email sent 28/8/18)
- i) Email: Wendy Goacher regarding armistice celebrations (email sent 28/8/18)
- j) Pathwatch Meeting. (email sent 5/9/18)

14. Any other matters not on agenda

15. Any other business for information only

16. Date of Next Meeting – 7th November 2018

Signed:



Clerk to the Council

5th September 2018

WEST DEAN PARISH COUNCIL				
FINANCIAL REPORT 12 SEPTEMBER 2018				
RECEIPTS: 30 June - 5 September 2018				
DATE	REF	PAYER	DESCRIPTION	AMOUNT
	-			
PAYMENTS: - 11 July - 12 September 2018				
DATE	CHEQUE	PAYEE	DESCRIPTION	AMOUNT
12/09/2018	101415	WSCC	Street Lighting & Mainter	669.83
12/09/2018	101416	HL O'Callaghan	Clerk Salary - July	364.3
12/09/2018	101417	Chi Payroll	Payroll - July	10
12/09/2018	101416	HL O'Callaghan	Clerk Salary -August	364.3
12/09/2018	101417	Chi Payroll	Payroll - August	10
12/09/2018	101418	HL O'Callaghan	Clerk working from home	36
12/09/2018	101418	HL O'Callaghan	Transparency Compliance	47.08
12/09/2018	101418	HL O'Callaghan	Mileage	17.1
				1518.61

WEST DEAN PARISH COUNCIL		
BANK RECONCILIATION		
AS AT 5 SEPTEMBER 2018		
RECEIPTS & PAYMENTS		
Balance brought forward as at 31/03/2018		£25,803.55
Add Total Receipts		6,000.00
Less Total Payments		(3,226.03)
TOTAL		£28,577.52
BANK		
Barclays as @ 5/9/18		22,576.63
Santander		6,000.89
Less unpresented cheques		
		0.00
Plus Uncleared Deposits		0
TOTAL		£28,577.52