

WEST DEAN PARISH COUNCIL

HL O'Callaghan, Clerk to the Council
C/o Wykikamookow, School Lane, Fittleworth,
West Sussex, RH20 1JB

Tel: 07584 269606 e-mail: westdeanpc@yahoo.com

Members of West Dean Parish Council are hereby summoned to the Full Council Meeting of West Dean Parish Council on Wednesday 13th September 2017 in the Music Room at West Dean College.

The order of business to be transacted is:

1. Apologies for Absence

Apologies received in advance from County Cllr Jeremy Hunt, Cllr Cochrane

2. Code of Conduct

- (i) Declarations of Interests on items included on the agenda.
- (ii) Dispensations - to consider any requests for Dispensations.

3. Minutes – to agree and sign the minutes of the meeting held on 12 July 2017

4. Update on matters carried forward from previous meeting:

- a) Community Right to Bid
- b) Centurian Way Signage
- c) Winter Management Plan
- d) Defibrillator
- e) NHB/Signs for Binderton

5. Brief Report from County Councillor on matters affecting this Parish

6. Brief Report from District Councillor on matters affecting this Parish

7. Traffic Action Committee, including Community Speedwatch and SID – to receive any new information.

8. Planning Committee - to receive a verbal report from the Chairman, including consideration of any applications received since the last meeting:

- a) Application SDNP/17/03202/FUL
Car park extension. The White Horse, High Street Chilgrove PO18 9HX

9. Finance

- a. To note receipts and approve payments – **attached**
- b. To approve the regular Bank Reconciliation – **attached**
- c. To receive external audit findings
- d. Renewal of Council insurance policy
- e. Receipt of Transparency Fund grant and approval of additional hours spent on website updating

10. Correspondence - to note any items of interest

- a. SSALC Conference

11. Any other matters not on agenda

12. Any other business for information only

13. Exclusion of Press and Public

- a. GDPR Compliance and Data/IT security

14. Date of Next Meeting – Wednesday 8 November 2017 at 7.30pm

Signed:

A handwritten signature in black ink, appearing to read "Clerk to the Council".

Clerk to the Council

13th September 2017

FINANCIAL REPORT 13 SEPTEMBER 2017

RECEIPTS: 12th July - 13th September 2017

DATE	£	REF	PAYER	DESCRIPTION
04/08/2017	899.64		SSALC	Transparency Grant

899.64

PAYMENTS: - 12th July - 13th September

DATE	£	CHEQUE NO	PAYEE	DESCRIPTION
13/09/2017	306.02		HL O'Callaghan	Clerks Salary - July
13/09/2017	306.02		HL O'Callaghan	Clerks Salary - August
13/09/2017	10		Chi Payroll Services	Payroll - July
13/09/2017	10		Chi Payroll Services	Payroll - August
13/09/2017	28.8		SSALC	GDPR Training
13/09/2017	31.5		HL O'Callaghan	Mileage
13/09/2017	36		HL O'Callaghan	Working from home allowance x2
13/09/2017	58.85		HL O'Callaghan	Overtime hours (Training)
13/09/2017	211.86		HL O'Callaghan	Back pay for transparency compliance

999.05

WEST DEAN PARISH COUNCIL

BANK RECONCILIATION

AS AT 6th SEPTEMBER 2017

PRESENTED TO COUNCIL ON 13 SEPTEMBER 2017

RECEIPTS & PAYMENTS

Balance brought forward as at 31/03/2017		£22,039.70
Add Total Receipts		6,899.64
Less Total Payments		(5,820.31)
TOTAL		£23,119.03

BANK		
Barclays as @ 06/09/2017		17,118.14
Santander		6,000.89
Less unpresented cheques		
		0.00
Plus Uncleared Deposits		0
TOTAL		£23,119.03