

WEST DEAN PARISH COUNCIL

HL O'Callaghan, Clerk to the Council
C/o Wykikamookow, School Lane, Fittleworth,
West Sussex, RH20 1JB

Tel: 07584 269606 e-mail: westdeanpc@yahoo.com

Members of West Dean Parish Council are hereby summoned to the Full Council Meeting of West Dean Parish Council at 7.30pm on Wednesday 14th March 2018 in the Music Room at West Dean College.

The order of business to be transacted is:

1. Apologies for Absence

Apologies received from Cllr Corbett in advance

2. Code of Conduct

- (i) Declarations of Interests on items included on the agenda.
- (ii) Dispensations - to consider any requests for Dispensations.

3. Minutes – to agree and sign the minutes of the meeting held on 3rd January 2018

4. Declaration of two resignations from Parish Council by Chairman

5. Update on matters carried forward from previous meeting:

- a) Details of James Family burial plot
- b) Update on the release of land known as the Recreational Ground

6. Brief Report from County Councillor on matters affecting this Parish

7. Brief Report from District Councillor on matters affecting this Parish

8. Traffic Action Committee, including Community Speedwatch and SID

Update on meeting and progress

9. Highways and Flooding

Update on reported areas of concern highlighted at the last meeting:

- a) Condition of parish roads including Hylters Lane to Chilgrove Park Road
- b) Lack of road marking at Stapleash crossroads
- c) Broken mirror on access to the Church
- d) Dangerous tree on the trundle

10. Winter Management

11. GDPR Preparation and Update

12. Planning Committee - to receive a verbal report from the Chairman, including consideration of any applications received since the last meeting:

a) **New Application: SDNP/18/00322/LIS (26/02/18)**

Location: West Dean College A286 Vicarage Lane To The Grinch West Dean PO18 0RA

Proposal: Internal alterations (removal of modern partition) to bedrooms room no. 105 and 106

b) New Application: SDNP/17/06518/FUL & SDNP/17/06519/LIS (09/02/18)

Location: West Dean College A286 Vicarage Lane to The Grinch West Dean Chichester West Sussex PO18 0QZ

Proposal: Repairs to the existing roof covering, roof structure, flint parapet walls and lead valley gutters to the west end. Repair and some replacement to existing roof lights. Alterations to the existing safe access equipment including 1 no. fixed vertical access ladder. 6 no. lead down pipes to roof 5, 12 and 16. 1no. cast iron downpipe to roof 39 with new cast iron gutter.

9/3/18 PC made comments in support of this application

c) Approved Application: SDNP/18/00210/FUL

Location: Flat 1 Binderton House Binderton Lane Binderton West Dean PO18 0JS

Proposal: Addition of a canopy roof supported by a single column (3.4m long by 1.8m wide) providing weather protection to existing french doors

6/3/18 Permission granted

13. Finance

- a) To note receipts and approve payments – **attached**
- b) To approve the regular Bank Reconciliation – **attached**
- c) Re-appointment of internal auditor

14. Correspondence – to note any items of interest

- a) Consultation: Joint Minerals Plan. Deadline for Comments 15th March (email sent 15/1/18)
- b) CDALC Meeting Monday 16th April (email sent 20/02/18)
- c) Advance notification re Velo South event coming to Chichester 23rd September (email sent 21/02/18)
- d) Email re dog poo on Centurian Way (23/01/18)
- e) Southern Water Update. Concerns raised from residents re road cleaning of Millers Lane by Southern Water to rectify damage caused by tankers

15. Any other matters not on agenda

16. Any other business for information only

- a) Noticeboard key
- b) NHB allocations

17. Date of Next Meeting –

Signed:



Clerk to the Council

WEST DEAN PARISH COUNCIL				
FINANCIAL REPORT 14 MARCH 2018				
RECEIPTS: 2 January - 7 March 2018				
DATE	REF	PAYER	DESCRIPTION	AMOUNT
	-			
PAYMENTS: - 2 January - 7 March 2018				
DATE	CHEQUE	PAYEE	DESCRIPTION	AMOUNT
14/03/2018	101401	HL O'Callaghan	Clerks Salary -January	357.02
14/03/2018	101401	HL O'Callaghan	Clerks Salary - February	357.02
14/03/2018	101402	Chi Payroll Services	Payroll -January	10
14/03/2018	101402	Chi Payroll Services	Payroll - February	10
14/03/2018	101403	HL O'Callaghan	Mileage	17.1
14/03/2018	101403	HL O'Callaghan	Working from home allow	36
14/03/2018	101403	HL O'Callaghan	Website updating -compl	47.08
				834.22

WEST DEAN PARISH COUNCIL		
BANK RECONCILIATION		
AS AT 7th MARCH 2018		
PRESENTED TO COUNCIL ON 14th MARCH 2018		
RECEIPTS & PAYMENTS		
Balance brought forward as at 31/03/2017		£22,039.70
Add Total Receipts		15,078.90
Less Total Payments		(10,480.83)
TOTAL		£26,637.77
BANK		
Barclays as @ 28/02/18		20,636.88
Santander		6,000.89
Less unpresented cheques		
		0.00
Plus Uncleared Deposits		0
TOTAL		£26,637.77

