

comment on when the rest are to be done, however the ones done were the highlighted ones. Council noted that the ones that have been done appear to now be working as they should.

Cllr Hunt noted that the hauling of timbers at Hylters Lane has left a lot of mud in the ditches. Cllr Odin reported that once the work is completed the intention is to dig out the ditch to avoid any flooding on the road.

- As you might have seen, on 15th February the budget for 2019/20 was approved by full CC. Our budgeting continues to be a challenge in the face of the continuing reduction in funding from central government. Despite having made savings of around £216m since 2010, we are still needing to finance a funding gap of around £145m over the next four years. This gap will potentially need to be filled by a combination of council tax and savings. This means that next year we are planning to make savings of around £24m and we have agreed a council tax increase of 4.99% - 2.99% for general tax and 2% for the adult social care precept. For a Band D tax payer that is an increase in the WS share of the council tax of £65.79 per year. A major part of the challenge is the increasing demand in social care, both Children and Adults, but despite making savings we will actually be increasing the amount of funding for those two services by around £13.5m, so it's not all bad news.
- Grips - some cleared but not all will be done. I will continue to chase.
- A27 - the Roads Minister postponed his scheduled meeting on Monday with WS and CDC + our MP, - I can't think what's more important than the A27! So no further update on this subject at the moment.
- WSCC Slipper swap - for more details go to <https://www.westsussex.gov.uk/news/love-them-or-hate-them-slippers-continue-to-fly-off-the-shelf-as-second-slipper-swap-gets-underway/>

Cllr Cochrane asked how the Council were making the savings. County Cllr Hunt responded that not all the savings had come through cuts and in fact the way that Council finances are now being re-arranged had freed up some non statutory support for grants to charity, the Council is extending another 6-9 months of funding from 1st April to those supported living charities. County Cllr Hunt informed Council that all details regarding funding and Council finances can all be found on the most recent County Council agenda of 15th February 2019.

Agenda Item 6: District Councillor Report

Some of the older and ineffective CCTV cameras are being upgraded around the City. There has been a noticeable rise in ASB in the vicinity of the Avenue de Chartres Car Park and elsewhere in the City and reports of drug trafficking.

This ASB was discussed at an Annual Meeting of the Community Safety P'ship which I attended when Ch. Insp. Kris Ottery attended and answered questions. Certain types of crime are on the increase notably theft of, and from motor vehicles, mostly parked at popular beauty spots and walking destinations. These numbers would probably have been even worse except a criminal from Hampshire was apprehended and Gaoled. The deployment of additional police officers in our district has not been well pronounced, only about 6 of the 200 throughout Sussex have been assigned to Chichester. The question of the inadequacy of the 101 was mentioned, Kris Ottery said this is to be reviewed. Talks concerning speeding in the rural areas met with the usual response, lack of police resources!! Suggestion of Community Speed Watch groups, nothing new there!

<p>Finally, at the recent Council Meeting it was agreed to spend, not an insignificant amount of money in creating a back up ICT centre at Westhampnett Services in the event of a crisis in the system at East Pallant House. This is deemed to be very sound practice as almost all of Council business is now done on line. If it failed, through Fire or a disaster the council would be in dire straits.</p>	
<p>And that's it folks</p>	
<p>Cllr Cochrane raised concerns about activities taking place in the layby of the Chilgrove road. District Cllr Potter suggested that cameras may be appropriate however Council agreed that as this is a rural road this would not be appropriate. Cllr Cochrane asked whether the trees at the side of the road could be chopped down. County Cllr Hunt said he would follow up.</p>	<p>County Cllr Hunt</p>
<p>Cllr Cochrane highlighted that it has been noted that recently 2 sports cars and motorbikes had been racing on the Chilgrove road. District Cllr Potter suggested that if it isn't a regular occurrence that there is not much the police can do.</p>	
<p>Agenda Item 7: Traffic Action Committee, including Community Speedwatch and SID Cllrs Goacher & Graham reported that this is ongoing. The contact with the school has come to a dead end however this will be followed up. County Cllr Hunt reported that several local groups are purchasing their own equipment. Chris Dye from Highways is able to do a risk assessment should West Dean wish to purchase its own equipment.</p>	<p>Cllrs Goacher & Graham</p>
<p>Agenda Item 8: Highways and Flooding a) Replacement of Road Signs Cllr Graham reported that the work had been done. Clerk confirmed that payment was to be made in this cheque run b) Sewage Out-Pumping Cllr Odin mentioned that there are now 3 tankers on site in West Dean. Cllr Goacher reported that despite meeting with Southern Water no real answers have been received. The tankers are here to stay. Southern Water have provided ground water levels and rainfall figures which show little drop in levels. Southern Water advised that when the river gets up to half its level there will be tankers. No mention was made of the laterals in West Dean. Despite getting few answers from Southern Water, the Council now has a contact which is positive but at this stage no real progress has been made. Council expressed frustration that there is no commitment from Southern Water to solve the problem. Council discussed concerns that the existing infrastructure cannot cope and therefore with the envisaged increase in visitors to the area the problem would only get worse. After much debate Cllr Kendall expressed an interest in attending the next meeting with Southern Water.</p>	
<p>Agenda Item 9: Winter Management No update. Clerk to take off the agenda for next meeting.</p>	<p>Clerk</p>
<p>Agenda Item 10: Planning Update Council received a planning update previously submitted by Cllr Corbett in advance of the meeting. Cllr Odin reported that there was nothing contentious.</p>	
<p>Agenda Item 11: FINANCE a) To appoint an internal auditor Clerk asked Council to consider the re-appointment of Rachel Hall as the internal auditor for the Council. On a proposal by Cllr Kendall and seconded by Cllr Goacher the motion was passed to re-</p>	<p>Clerk</p>

appoint Rachel Hall for 2018-19 audit.

b) Santander Account update

Clerk reported that after many phone calls and visits to Santander the account now recognises the Clerk as a named person on the account and the dormancy block has been removed. Clerk is awaiting up to date statements which will be included in the forthcoming audit. A payment of £30 has been made into the account by Santander as a gesture of goodwill for the time and inconvenience caused in sorting this out.

c) Note receipts and approve payments

A copy of the Accounts including monthly Payments for March 2019 (Appendix A) was circulated and bank statements, bank reconciliation (Appendix B) as at 6th March 2019 was available at the meeting for monitoring and reconciliation purposes.

d) To approve the regular Bank Reconciliation

Agenda Items 11c&d were accepted and approved by Councillors. Cllr Goacher **PROPOSED** the motion which was **SECONDED** by Cllr Cochrane.

In line with good practice, Cllr Odin inspected the Barclays Bank Statements and initialled the corresponding balance.

Agenda Item 12: Correspondence & Consultations

Clerk advised Council on several items of correspondence that have been received:

- a) Consultation: Soft Sand Review – Joint Minerals Consultation (email sent 21/1/19)
- b) Chichester Local Plan Review: Preferred Approach (email sent 28/1/19) Consultation closed 7/2/19
- c) CDC Adoption of Site Development Plan (email sent 31/1/19) Consultation runs until 28/3/19
- d) WSCC Parking Management Plan (email sent 7/2/19) Consultation runs until 31/3/19. Cllr Cochrane asked how to access the consultation. County Cllr Hunt directed her to the website to complete the consultation.
- e) CDALC Meeting 29/1/19 – details circulated
- f) All Parishes Meeting 15th July – details circulated
- g) PROW Parish letter – sent 22/2/19
- h) CAGNE meeting on 27th February – details circulated on 24/2/19
- i) Email regarding litter on A286 between old college entrance and cemetery lane. Clerk reported that a response had been received and the work, due to the site being a fast and busy road, would need to be scheduled and a date could not be given. Clerk to follow up.

Clerk

Agenda Item 13: Matters arising not dealt with elsewhere on the agenda

- a) GDPR – councillors email addresses

Clerk informed Council that due to GDPR guidelines it was not considered prudent for councillors to continue to use personal email addresses for Council business. Clerk highlighted that should the Council receive a Freedom of Information Request, councillors would be required to hand over access to their emails and laptops. Clerk asked Council to consider the implementation of new generic email addresses for councillors going forward. These could be provided by the existing web provider for a £10 set up cost plus a yearly ongoing fee. Clerk also asked Council to consider adding an SSL certificate to the website to ensure a higher level of security and protection. Council asked Clerk to provide full costs in advance of the next meeting and to include

Clerk

on the May agenda. It was also noted that should Council wish Gmail could be used to set up addresses for free, however Clerk advised that a westdeanpc address may be more suitable. Cllr Kendall asked whether it might be possible to use WhatsApp as another method however Clerk advised that this was not a secure medium to be sending confidential financial information.

Agenda Item 14: Any other matters for information only

Cllr Cochrane asked for clarity on the footpaths in the Estate in particular near Crowsall Farm. Recently it appeared that the footpaths were not accessible by walkers. Cllr Kendall responded that the footpath is accessible but may not be clearly visible at this time of year due to ploughing. It was clarified that the footpaths are still useable. Cllr Cochrane noted that the sign is not visible. It was also noted that fly tipping has taken place on the track. County Cllr Hunt suggested using the lovewestsussex app to report this. CDC would then clear up fly tipping on the verge.

Agenda Item 15: DATE OF THE NEXT MEETING

The next meeting Parish meeting will be held on 15th May 2019. This meeting will commence with the Parish Meeting at 19.00pm followed by the Annual General Meeting of the Council.

Cllr Graham gave his apologies for the next meeting.

Meeting finished at 8.50 pm

Appendices and Attachments

WEST DEAN PARISH COUNCIL				
FINANCIAL REPORT 7 MARCH 2019				
RECEIPTS: 9 January - 13 March 2019				
DATE	REF	PAYER	DESCRIPTION	AMOUNT
				0
PAYMENTS: - 9 January - 13 March 2019				
DATE	CHEQUE	PAYEE	DESCRIPTION	AMOUNT
13/03/2019		HL O'Callaghan	Clerk Salary - January	388.72
13/03/2019		Chi Payroll	Payroll - January	10
13/03/2019		HL O'Callaghan	Clerk Salary - February	388.72
13/03/2019		Chi Payroll	Payroll - February	10
13/03/2019		HL O'Callaghan	Transparency Compliance	47.08
13/03/2019		HL O'Callaghan	Clerk working from home	36
13/03/2019		HL O'Callaghan	Mileage	30.6
13/03/2019		HL O'Callaghan	Stationery	4.24
13/03/2019		West Dean College	Installation of 6x road sig	890.69
13/03/2019		Castle Water	Water to Cemetery Invoic	39.25
13/03/2019		SSALC	Elections Training for Cle	24
				1869.3

WEST DEAN PARISH COUNCIL		
BANK RECONCILIATION		
AS AT 6 MARCH 2019		
RECEIPTS & PAYMENTS		
Balance brought forward as at 31/03/2018		£25,803.55
Add Total Receipts		12,967.53
Less Total Payments		(7,972.07)
TOTAL		£30,799.01
BANK		
Barclays as @ 6/3/19		24,798.12
Santander		6,000.89
Less unpresented cheques		
		0.00
Plus Uncleared Deposits		0
TOTAL		£30,799.01